

# Minutes

Additional Council Meeting  
Monday 5 September 2022 at 4:00 pm

This meeting was held online remotely and was [livestreamed via Council's website](#).

**C Lloyd**  
**Chief Executive Officer**

# Administrators

Lydia Wilson                      Chair of Council

Peita Duncan                     Administrator

Chris Eddy                        Administrator

On 19 June 2020 the Acting Minister for Local Government appointed the Panel of Administrators for the City of Whittlesea and appointed Ms Lydia Wilson as Chair of the Panel. The Panel of Administrators comprises of Ms Lydia Wilson, Ms Peita Duncan and Mr Chris Eddy who will undertake the duties of the Council of the City of Whittlesea until the October 2024 Local Government Election.

# Senior Officers

Craig Lloyd                        Chief Executive Officer

Kate McCaughey                Director Community Wellbeing

Justin O'Meara                  Director Planning & Development

Sarah Renner                     Director Customer & Corporate Services

Debbie Wood                     Director Infrastructure & Environment

Frank Joyce                        Executive Manager Governance & Strategy

Janine Morgan                  Executive Manager Public Affairs

## Order of Business

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## **1 Opening**

### **1.1 Meeting Opening and Introductions**

The Chair of Council, Ms Lydia Wilson opened the meeting at 4:00pm and introduced the Administrators and Chief Executive Officer:

Administrator, Ms Peita Duncan;  
Administrator, Mr Chris Eddy; and  
Chief Executive Officer, Mr Craig Lloyd.

The Chief Executive Officer, Craig Lloyd introduced members of the Executive Leadership Team:

Director Community Wellbeing, Ms Kate McCaughey;  
Director Planning and Development, Mr Justin O'Meara;  
Director Corporate & Customer Services, Ms Sarah Renner;  
Director Infrastructure and Environment, Ms Debbie Wood;  
Executive Manager Governance and Strategy, Mr Frank Joyce; and  
Executive Manager Public Affairs, Ms Janine Morgan.

Following the Introductions, the Chief Executive Officer, Mr Craig Lloyd read the following prayer:

*Almighty God, we ask for your blessing upon this council to make informed and good decisions to benefit the people of the City of Whittlesea.*

*Our father who art in heaven, hallowed be thy name, Thy kingdom come, Thy will be done in earth as it is in heaven. Give us this day our daily bread and forgive us our trespasses as we forgive them that trespass against us; and lead us not into temptation but deliver us from evil, For thine is the kingdom, the power and the glory, for ever and ever.*

*Amen*

### **1.2 Acknowledgement of Traditional Owners Statement**

The Chair of Council, Ms Lydia Wilson read the following statement:

“On behalf of the City of Whittlesea I recognise the rich Aboriginal heritage of this country and acknowledge the Wurundjeri Willum Clan as the Traditional Owners of this place.

I would also like to personally acknowledge Elders past, present and emerging.”

### **1.3 Attendance**

#### **Members:**

Ms Lydia Wilson Chair of Council

Ms Peita Duncan Administrator

Mr Chris Eddy Administrator

#### **Officers:**

Craig Lloyd, Chief Executive Officer

Kate McCaughey, Director Community Wellbeing

Sarah Renner, Director Customer & Corporate Services

Debbie Wood, Director Infrastructure & Environment

Justin O'Meara, Director Planning & Development

Frank Joyce, Executive Manager Governance & Strategy

Janine Morgan, Executive Manager Public Affairs

#### **Apologies:**

Nil

**2 Declarations of Conflict of Interest**

No conflicts declared

**3 Officers' Reports**

**3.1 Connected Communities**

Nil reports

**3.2 Liveable Neighborhoods**

Nil reports

**3.3 Strong Local Economy**

Nil reports

### 3.4 Sustainable Environment

#### 3.4.1 Draft Sustainable Environment Strategy suite

<b>Responsible Officer</b>	Director Infrastructure & Environment
<b>Author</b>	Danelle Ayres, Acting Unit Manager Sustainable Organisation
<b>In Attendance</b>	Amanda Dodd, Manager Sustainable Environment

#### Purpose

This report's purpose is to:

1. Endorse the draft Sustainable Environment Strategy (2022-2032) and associated two-year Sustainable Environment Action Plan (2022-2024), and the Climate Change Plan (2022-2032) for the purposes of commencing community consultation
2. Acknowledge and endorse the consultation and engagement plan for the final stage of community consultation prior to adoption

#### Recommendation

That Council:

1. Review and provide feedback on the draft Sustainable Environment Strategy (2022-2032), the associated Sustainable Environment Action Plan (2022-2024), and the Climate Change Plan (2022-2032)
2. Endorse the draft Sustainable Environment Strategy (2022-2032), the Sustainable Environment Action Plan (2022-2024), and the Climate Change Plan (2022-2032) for the purpose of community consultation
3. Acknowledge and endorse the consultation and engagement plan for the final stage of community consultation on the draft Sustainable Environment Strategy (2022-2032), the Sustainable Environment Action Plan (2022-2024), and the Climate Change Plan (2022-2032)

#### Council Resolution

**Moved:** *Chairperson Lydia Wilson*

**Seconded:** *Administrator Peita Duncan*

**THAT Council**

1. **Endorse the consultation and engagement plan for the final stage of community consultation on the draft Sustainable Environment Strategy (2022-2032), the Sustainable Environment Action Plan (2022-2024), and the Climate Change Plan (2022-2032)**

- 2. Endorse the draft Sustainable Environment Strategy (2022-2032), the Sustainable Environment Action Plan (2022-2024), and the Climate Change Plan (2022-2032) for the purpose of community consultation**

**CARRIED**

### 3.5 High Performing Organisation

#### 3.5.1 Council Meeting Schedule Update

**Responsible Officer** Executive Manager Governance & Strategy

**Author** Bineet Gujral, Governance Officer

**In Attendance** Frank Joyce, Executive Manager Governance & Strategy

#### Purpose

For Council to confirm a change of location for the upcoming Scheduled Council Meeting on 19 September 2022.

#### Recommendation

That Council confirms the next Scheduled Council Meeting be held in-person in the Council Chamber, Civic Centre, 25 Ferres Boulevard, South Morang on 19 September 2022 at 6.30pm.

#### Council Resolution

**Moved:** Administrator Chris Eddy

**Seconded:** Administrator Peita Duncan

**THAT Council adopt the recommendation for item 3.5.1 Council Meeting Schedule Update**

**CARRIED**

## 4 Confidential Business

Under section 66(2) of the *Local Government Act 2020* a meeting considering confidential information may be closed to the public. Pursuant to sections 3(1) and 66(5) of the Local Government Act 2020.

### Council Resolution

**Moved:** Administrator Peita Duncan

**Seconded:** Administrator Chris Eddy

**THAT the Chair of Council recommends that the meeting be closed to the public for the purpose of considering details relating to the following confidential matters in accordance with Section 66(2)(a) of the *Local Government Act 2020* as detailed.**

**CARRIED**

### 4.1 Confidential Connected Communities

#### 4.1.1 Interim Activation for Mernda Town Centre

<b>Responsible Officer</b>	Director Community Wellbeing
<b>Author</b>	Nicole Wiseman, Coordinator Community Planning
<b>In Attendance</b>	Kate McCaughey, Director Community Wellbeing

This report has been designated as confidential by the Director Community Wellbeing, under delegation from the Chief Executive Officer, in accordance with Rule 53 of the Governance Rules 2021 and sections 66(5) and 3(1) of the Local Government Act 2020 on the grounds that it contains Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released. In particular the report contains information regarding financial data that could impact property lease and Section 173 negotiations.

**4.2 Confidential Liveable Neighbourhoods**

Nil reports

**4.3 Confidential Strong Local Economy**

Nil reports

**4.4 Confidential Sustainable Environment**

Nil reports

**4.5 Confidential High Performing Organisation**

Nil reports

**5 Closure**

There being no further open business the Chair of Council closed the open portion of the Additional Council Meeting 5 September 2022 at 4:14 PM.

Confirmed this 19<sup>th</sup> day of September 2022.



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**Lydia Wilson**  
**Chair of Council**