

# Agenda

## Council Meeting

Tuesday 19 November 2024 at 6pm

You are advised that a Meeting of Council has been called by the Chief Executive Officer on Tuesday 19 November 2024 at 6pm for the transaction of the following business.

This meeting will be held in the Council Chamber at Civic Centre, 25 Ferres Boulevard, South Morang and will be [livestreamed via Council's website](#).

**C Lloyd**  
**Chief Executive Officer**

# Councillors

Councillor Nic Brooks	Thomastown Ward
Councillor Blair Colwell	Mill Park Ward
Councillor Lawrie Cox	Ganbul Gulinj Ward
Councillor Deb Gunn	Painted Hills Ward
Councillor Stevan Kozmevski	Lalor Ward
Councillor Jarrod Lappin	Mernda Ward
Councillor David Lenberg	Epping Ward
Councillor Aidan McLindon	Kirrip Ward
Councillor Christine Stow	North Ward
Councillor Martin Taylor	South Morang Ward
Councillor Daniela Zinni	Bundoora Ward

# Executive Leadership Team

Craig Lloyd	Chief Executive Officer
Emma Appleton	Director Planning & Development
Agata Chmielewski	Director Community Wellbeing
Sarah Renner	Director Customer & Corporate Services
Debbie Wood	Director Infrastructure & Environment
Janine Morgan	Executive Manager Public Affairs
Jacinta Stevens	Executive Manager Office of Council & CEO

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## **1 Opening**

### **1.1 Meeting Opening and Introductions**

The Chief Executive Officer, Craig Lloyd will open the meeting and introduce the Councillors and members of the Executive Leadership Team:

Councillor Nic Brooks  
Councillor Blair Colwell  
Councillor Lawrie Cox  
Councillor Deb Gunn  
Councillor Stevan Kozmevski  
Councillor Jarrod Lappin  
Councillor David Lenberg  
Councillor Aidan McLindon  
Councillor Christine Stow  
Councillor Martin Taylor  
Councillor Daniela Zinni

Emma Appleton, Director Planning and Development  
Agata Chmielewski, Director Community Wellbeing  
Sarah Renner, Director Corporate and Customer Services  
Debbie Wood, Director Infrastructure and Environment  
Janine Morgan, Executive Manager Public Affairs  
Jacinta Stevens, Executive Manager Office of Council and CEO.

### **1.2 Apologies**

### **1.3 Acknowledgement of Traditional Owners Statement**

The Chief Executive Officer, Craig Lloyd will invite Wurundjeri Man Colin Hunter Jnr to commence the evening with a Wurundjeri welcome from the Traditional Owners of the Land on which we meet tonight.

#### **1.4 Diversity and Good Governance Statement**

The Chief Executive Officer, Craig Lloyd will read the following statement:

*“At the City of Whittlesea we are proud of our diversity and the many cultures, faiths and beliefs that make up our community. We strive to be an inclusive welcoming City that fosters active participation, wellbeing and connection to each other and this land. We commit as a Council to making informed decisions to benefit the people of the City of Whittlesea now and into the future, to support our community’s vision of A Place For All.”*

## **2 Declarations of Conflict of Interest**

### 3 Officers' Reports

#### 3.1 Term of Office of the Mayor 2024-2025

**Director/Executive Manager:** Executive Manager Office of Council & CEO

**Report Author:** Executive Manager Office of Council & CEO

##### Executive Summary

The purpose of this report is to inform Council of the requirements to determine whether the Mayoral term be for a one year or two year term in accordance with s 26 of the *Local Government Act 2020* (the Act), and to inform Councillors a Mayor must be elected no later than one month after the date of a general election.

To ensure different Councillors have an opportunity to serve as Mayor over the four year Council term, officers are seeking Council consider the Mayoral term be for a period of one year with the next election of the Mayor to be held on a day as close to the end of the one year term as is reasonably practicable.

##### Officers' Recommendation

**THAT Council:**

- 1. Resolve the Mayoral term be for a period of one year in accordance with s 26(3) of the *Local Government Act 2020*.**
- 2. Note the next election of the Mayor will be held on a day as close to the end of the one year term as is reasonably practicable.**

##### Background / Key Information

Section 18 of the *Local Government Act 2020* (the Act) outlines the role and functions of the Mayor, including chairing Council meetings, acting as the principal spokesperson for Council, providing advice and guidance to Councillors on the expectations of behaviour, supporting good working relations between Councillors and performing civic and ceremonial duties on behalf of Council.

Section 25(1) of the Act stipulates the election of the Mayor must be undertaken at a Council meeting open to the public, in which the Councillors must elect a Councillor to be the Mayor of Council.

Further, Section 26 of the Act provides that before the election of the Mayor, Council must determine by resolution whether the Mayor is to be elected for a one or two year term, and that the next election of the Mayor be held on a day that is as close to the end of the year one term as is reasonably practicable.

### 3.2 Mayor Election 2024-2025

**Director/Executive Manager:** Executive Manager Office of Council & CEO

**Report Author:** Executive Manager Office of Council & CEO

#### Executive Summary

The purpose of this report is to inform Council the election of the Mayor will be conducted in accordance s 25 of the *Local Government Act 2020* (the Act) and Council's Governance Rules.

Section 25 of the Act prescribes that at a Council meeting open to the public, Councillors must elect a Councillor to be the Mayor of the Council. Any Councillor is eligible for the election to the Office of Mayor. The Mayor must be elected by an absolute majority of the Councillors.

Further, Council's Governance Rules prescribe the procedure for the election of Mayor, noting the Chief Executive Officer must chair the election of the Mayor in accordance with s 25(3)(a) of the Act.

#### Officers' Recommendation

**THAT Council conducts an election for the position of Mayor for the 2024-2025 Council year.**



### 3.3 Establishment of the Role of Deputy Mayor 2024-2025

**Director/Executive Manager:** Executive Manager Office of Council & CEO

**Report Author:** Executive Manager Office of Council & CEO

#### Executive Summary

Pursuant to Section 20A of the *Local Government Act 2020* (the Act), a Council may establish an office of Deputy Mayor.

Section 21 of the Act states that the Deputy Mayor must perform the role of the Mayor and exercise any powers of the Mayor if it is deemed the Mayor is unable to attend part/all of a Council meeting, the Mayor is incapable of performing the duties of office of Mayor for any reason, or if the office of the Mayor is vacant.

The election of Deputy Mayor will be regulated in accordance with sections 4-6 of Council's Governance Rules.

#### Officers' Recommendation

**THAT Council in accordance with section 20A of the *Local Government Act 2020* and its Governance Rules establish the position of Deputy Mayor for a term to coincide with the term of the Mayor.**

### 3.4 Election of Deputy Mayor 2024-2025

**Director/Executive Manager:** Executive Manager Office of Council & CEO

**Report Author:** Executive Manager Office of Council & CEO

#### Executive Summary

In accordance with Section 27 of the *Local Government Act 2020* the election of Deputy Mayor will be conducted in accordance with sections 4-6 of Council's Governance Rules.

The term of a Deputy Mayor is to be identical to the term of the Mayor as resolved by Council.

#### Officers' Recommendation

**THAT Council conduct an election for the position of Deputy Mayor for the 2024-2025 Council year.**

### 3.5 Confirmation of Meeting Dates until the end of June 2025

**Director/Executive Manager:** Executive Manager Office of Council & CEO

**Report Author:** Executive Manager Office of Council & CEO

#### Executive Summary

On the 21<sup>st</sup> of November 2023, Council resolved to fix Council meeting dates up to and including 17 June 2025. At this time, it was proposed the 26 November 2024 would be the first Council meeting after the general election for the Election of Mayor and Deputy Mayor.

Due to the Victorian Electoral Commission (VEC) bringing forward the declaration of election results to Monday 11 November 2024, the CEO, in accordance with s 10(2) of the *Local Government Act (City of Whittlesea) Act 2020*, was required to summon the first Council meeting within 14 days of the VEC returning officer publicly declaring the results. The CEO in meeting their legislative obligations summoned the first Council meeting for Tuesday 19 November 2024.

The purpose of this report is for Council to confirm the scheduled meeting dates for the remainder of 2024 through to the end of June 2025, excluding the previously fixed first Council meeting date of Tuesday 26 November 2024.

Council meetings are conducted monthly to enable Council to make formal decisions and to provide the community with the opportunity to participate in this decision-making process.

#### Officers' Recommendation

**THAT Council:**

- 1. Confirm the Council meeting schedule until end June 2025 as follows:**
  - **Tuesday 17 December 2024;**
  - **Tuesday 18 February 2025;**
  - **Tuesday 19 March 2025;**
  - **Tuesday 15 April 2025;**
  - **Tuesday 20 May 2025; and**
  - **Tuesday 17 June 2025.**
- 2. Note a subsequent report, with a schedule of Council meeting dates for July 2025 to December 2025, will be presented to Council for consideration and adoption prior to June 2025.**

## **4 Closure**