

# ENGINEERING WORKS PRACTICAL COMPLETION INSPECTION CHECKLIST



<b>Name of Subdivision / Stage / Package:</b>	<b>Council Inspection Date:</b>
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<b>Council File Reference:</b>	<b>Planning Permit Number:</b>
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### ATTENDEES

<b>Superintendent Name:</b>	<b>Title:</b>
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<b>Contractor Name:</b>	<b>Title:</b>
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<b>Council</b>	<b>Engineering &amp; Transportation:</b>	<b>Development Engineering:</b>
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	<b>Parks &amp; Open Space:</b>	<b>Infrastructure:</b>
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Whittlesea City Council requests the Contract Superintendent to confirm, prior to the inspection, that all works applicable to this Practical Completion Inspection, as listed in items 1 – 11 below, have been satisfactorily completed.

No.	DETAILS	YES	NO	NA	COMMENTS / ACTIONS
1	Consultant confirms all works and services completed as per the approved plans and to authority standards.				
2	Consultant has listed defects not able to be rectified prior to practical completion <u>and given explanation</u> .				
3	Consultant confirms that current defects will not prejudice the convenient use of the works.				
4	Completed Inspection and Test Plans, including test records required, have been provided to Council (example – compaction test reports).				
5	“As Constructed” engineering plans in electronic format have been provided to Council. <ul style="list-style-type: none"> <li>• Road and drainage plans in ACAD and PDF format</li> <li>• Electrical plans in ACAD and PDF</li> <li>• Telecommunication plans in ACAD and PDF</li> <li>• Drainage data, to D-Spec (GDA94) datum standards – ESRI shape files).</li> </ul>				
6	AusNet Services <ul style="list-style-type: none"> <li>• Is the installed lighting style in accordance with the approved plans (including Paper Road lights).</li> <li>• Asset records for public lighting provided and certificate of compliance received for metered lighting.</li> </ul>				
7	Certified level plan for lots adjacent to waterways and overland flow paths has been provided to Council.				
8	Geotechnical Authority (Consultant) has provided a Level 1 Report, including compaction tests, to Council.				
9	Documentation required for the use, operation and maintenance of works has been provided to Council.				

No.	DETAILS	YES	NO	NA	COMMENTS / ACTIONS
10	Certification of construction compliance for structural works has been provided to Council.				
11	Sewer, Water, MW drains, Telecommunication pits / conduits, Electricity and Gas services installed.				
12	Consultant confirms Main Road works on VicRoads approved plans have achieved Practical Completion.				
13	Items 1 – 13 above satisfactory to Council and PC site inspection arrangements with stakeholders made.				
14	Inspection of works to include the following:				
	• Title boundaries fully pegged				
	• Drains, pits & lids clean & operational				
	• Paths, ramps & crossings all DDA compliant				
	• Temporary line marking & street furniture in place				
	• Open space has lot fencing & vehicle barriers				
	• TPZ's & environmental areas fully protected				
	• Council public lighting assets in place				
	• Main Road access operational and safe				
	• Temporary drainage /erosion protection effective				
	• Access & drainage to all lots confirmed				
	• Infiltration tests for WSUD assets completed				
	• Separable WSUD areas adequately protected				
15	Other works inspected comply with approved plans.				
<b>Signed by Construction Engineer:</b>					<b>Date:</b>