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**SCHEDULE 2**

**WHITTLESEA CITY COUNCIL**

**APPLICATION FOR FILMING PERMIT
GENERAL MUNICIPAL LAW (NO. 1 OF 2014)
(Please allow 10 working days for processing)**

**APPLICANT DETAILS:**

*Name / Company Name:*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ABN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Address:*

Number: \_\_\_\_\_\_\_\_\_ Street Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Suburb / Town: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Post Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Contact Details:*

*Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FILMING DETAILS:**

*Proposed Date(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Proposed Filming Hours:* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Location: \_\_\_\_\_\_\_\_\_\_\_*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Type of Production:*

Major Commercial Minor Commercial

Student Film Not for Profit

*Number of cast and crew: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Brief description of shoot:*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**ATTACHMENTS:**

 Copy of Certificate of Currency of Public Liability Insurance with minimum $20,000,000

 for Commercial Operators. (mandatory – permit will not be issued without insurance)

 Copy of Certificate of Currency of Public Liability Insurance with minimum $5,000,000

 for Non - Commercial / Student applicants. (requirement dependent on activity)

 Map of location

 Traffic Management Plan (*if required)*

 Copy of correspondence (if required) to

* Victoria Police
* Metropolitan Fire Brigade
* Country Fire Authority
* Public Transport Victoria
* Affected residents and/or traders

 Payment attached *(if required)*

**DECLARATION BY APPLICANT:**

The applicant agrees to indemnify and keep indemnified the City of Whittlesea against all claims or suites of any kind arising out of the negligence or the unlawful conduct of the production company, its employees, agents or otherwise. The applicant agrees to comply with the City of Whittlesea Local Law and all other relevant legislation and conditions and special conditions on the granting of this application.

*Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**OFFICE USE ONLY:**

|  |  |
| --- | --- |
| Fee payable  | **FILMING $211.10** |
| Account No. | 3195 1932 845 | Rec. Type: 410 |
| Receipt No.  |  |

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permit Issue date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_