**Three & Four Year Old Kindergarten** Application form

Did you know you can apply for kindergarten online? Visit **whittlesea.vic.gov.au/kinder**

|  |  |  |
| --- | --- | --- |
| **Date of birth range** | **Three year old kindergarten** | **Four year old kindergarten** |
| Children born from January to April can attend in the year the child is eligible for or in the following year | **Year of attendance:**  *(Please tick box)* | **Year of attendance:**  *(Please tick box)* |
| 01 May 2020- 30 April 2021 | N/A | 4 year old – 2025 |
| 01 May 2021- 30 April 2022 | 3 year old – 2025 | 4 year old – 2026 |
| 01 May 2022- 30 April 2023 | 3 year old – 2026 | 4 year old – 2027 |
| 01 May 2023- 30 April 2024 | 3 year old (2027) and 4 year old (2028) – apply from 01 February 2026 | |

# Child Details:

Surname: Given Names: Date of Birth: / / Gender: Male Female Other Do you need an interpreter? Yes No Main language spoken at home: Other languages: Child’s country of birth: Is the child a twin or triplet etc.? Yes No

# Parent/Guardian 1: *(Proof of address must be in this parent’s name)*

This will be Council’s primary contact. Council officers can only discuss the application with the parents/guardians listed on this form.

Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Given names: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Suburb: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Post code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Parent/Guardian 2: *(optional)*

# This person may have access to information relating to this application. If you do not need parent 2 to access this information, please leave this section blank.

Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Given names: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Live, Work or Study in City of Whittlesea:**

**OFFICE USE ONLY**

Do you live in the City of Whittlesea?

Yes *(please provide proof of address)*

No *(please provide proof of address. If you have a connection to City of Whittlesea you may submit evidence of this for priority level purposes, e.g., property ownership; or work, school, care arrangements located in this Council area).*

Birth notice

Proof of address Concession/

Visa document

**Kindergarten Preferences:** *(list at least one kindergarten, options listed on page 3)*

Date:

Time:

|  |  |
| --- | --- |
| **Three year old** kindergartens in preference order | **Four year old** kindergartens in preference order |
| **1.** | **1.** |
| **2.** | **2.** |
| **3.** | **3.** |

**Additional needs of the child:**

Initials:

# Is the child receiving support for developmental needs and/or do they require assistance to attend?

Application No.:

Yes No *(e.g. Speech therapy, early intervention, occupational therapy, NDIS support)*

If yes, state program or provider:

Child NAR No.:

# Does the child have any allergies, chronic medical conditions, or diagnosis?

Yes No If yes, provide details:

Parent NAR No.:

# Are there any custody or intervention orders in place relating to your child?

Yes No If yes, provide a copy

# Priority of access

* **Please tick if any of the below applies to you or your child: *(provide copy of card/document if applicable)***

Health Care Card

Pensioner Concession Card

Refugee and Special Humanitarian Visa holders 200 to 204 Humanitarian Concern Visa 786 or Protection Visa 866

Bridging Visa for a Refugee/Asylum Seeker visa only

Department of Veterans Affairs Gold or White Card

Triplets or quadruplets, attending in the same year

**\***Aboriginal

**\***Torres Strait Islander

**\***Refugee or Asylum Seeker (Please provide proof of visa if possible)

**\***Currently in an Out of Home Care arrangement – Foster Care or Kinship Care (specify)

**\***Receiving or have received support from Child Protection/ Orange Door or a Family Services Agency for parenting support e.g., Berry Street, Anglicare? (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# \*If you ticked one of the 5 boxes directly above this line, your child may be eligible for Early Start Kinder/Pre prep.

I am interested in Early Start Kindergarten/Pre prep (additional hours may be available). This program is for families who are Aboriginal or Torres Strait Islander, Asylum Seeker/Refugee or the family has had contact with Child Protection.

**https://www.vic.gov.au/early-start-kindergarten**

# Case manager:

**Does your family have a case manager from a Centre or Agency?** Yes No If yes, provide details below:

Name of Centre/Agency: Case manager’s name:

Case manager’s phone: Email:

**Checklist:** ✓ please tick checklist to ensure your application is complete.

**Copy of child’s birth certificate** or relevant proof of age attached. Passport or Immunisation History Statement will be accepted if birth certificate is unavailable

**Copy of parent’s proof of current address** attached. Name on document provided must match Parent/Guardian #1 details on application. Non-residents may choose to provide proof of of property ownership /work/school or care arrangements located in this Council area for priority level purposes. A Statutory Declaration is also acceptable.

**Copy of Priority of Access card/document** attached if applicable, see list at the top of this page.

# Has your child been attending visits with a Maternal and Child Health (MCH) Nurse?

# Yes No

# If not, you may be contacted by the MCH service, do you agree to this?

# Yes No

# I declare that all information provided by me is true and correct.

# Name of Parent/Legal Guardian:

**Signature of Parent/Legal Guardian:**  **Date:**  / /

*City of Whittlesea (Council) is committed to the responsible collection and handling of personal information. Council’s Information Privacy Policy is available on request and can be viewed on Council’s website. Council collects and uses personal information to provide you with the services you require. If at any time you wish to access your personal information or have a complaint in relation to privacy, please contact Council on 9217 2170.*

**How to submit this application**

**Email:** [keo@whittlesea.vic.gov.au](mailto:keo@whittlesea.vic.gov.au) | **Mail:** Kindergarten Team, City of Whittlesea, Locked Bag 1, Bundoora MDC, 3083

**In person:** Council Office 25 Ferres Boulevard, South Morang

**List of centres offering Kindergarten Programs:** Visit website for current list: **whittlesea.vic.gov.au/kinder**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **BUNDOORA** | | | | | **MILL PARK** | | |
| Edward Street Preschool | | 1a Edward Street | | 0458 390 087 | Blossom Park Kindergarten | 59 Azalea Avenue | 9404 4787 |
| McLeans Road Kindergarten | | 151 McLeans Road | | 8467 5600 | Centenary Drive Kindergarten | 68 Centenary Drive | 9436 7671 |
| **DONNYBROOK** | | | | | ⚫ Collard Family Kindergarten | 3 Development Blvd | 9115 0787 |
| Eucalyptus Parade Kindergarten | | 38 Eucalyptus Parade | | 8408 6760 | ⚫ Kool Kidz Mill Park | 49 Oleander Drive | 8418 0703 |
| Murnong Kindergarten | | 181-183 Olivine Boulevard | | 0400 919 510 | Mill Park Preschool | Rear 7 Mill Park Drive | 9404 2623 |
| **DOREEN** | | | | | Roycroft Kindergarten | 114 Roycroft Avenue | 9404 4369 |
| ⚫Butterflies Childcare & Early Learning Mulwala Dve | | 20 Mulwala Drive | | 8775 1370 | ◆ Stables Kindergarten | 152 Mill Park Drive (temp location) | 9404 1419 |
| ⚫ Butterflies Childcare & Early Learning – Orchard Rd | | 2-4 Orchard Road | | 9717 2939 | The Heights Kindergarten | 31 Morang Drive | 9436 7744 |
| Hazel Glen Kindergarten | | 65 Eminence Boulevard | | 9717 7565 | **SOUTH MORANG** | | |
| Laurimar Kindergarten | | 110 Hazel Glen Drive | | 9717 8056 | Mill Park Lakes Preschool | 280 Gordons Road | 9437 9412 |
| Orchard Road Kindergarten | | 121 Orchard Road | | 1300 153 332 | South Morang Preschool – Reid St | 75 Reid Street | 9404 1855 |
| **EPPING** | | | | | South Morang Preschool – Riverside | 8 Doreen Rogen Way | 9436 6398 |
| **◆** Derby Meadows Preschool | | 17 Winchester Avenue (closed 2026/2027) | | 9401 5426 | The Lakes South Morang Kindergarten (open 2026) | 275 Gordons Road (kinder on school site) | TBA |
| Epping Preschool | | 849 High Street | | 9401 1206 | **THOMASTOWN** | | |
| Epping North Preschool | | 378 Findon Road | | 9408 8000 | Barry Road Preschool | 32 Barry Road | 9465 0043 |
| ⚫ Epping North YMCA Early Learning Centre | | 355 Harvest Home | | 8371 0520 | ◆ Dalton Road Kindergarten | 145A Dalton Road (for 2025 only) | 9465 4940 |
| Epping Views Kindergarten | | 15 Lyndarum Drive | | 8405 3227 | Dalton at Spring Street Kindergarten | 16 Spring Street (for 2026 – 2027) | 9465 2092 |
| Galada Kindergarten | | 10A Forum Way | | 8457 0840 | Harbard Street Kindergarten | 1 Gladstone Street | 9465 8693 |
| Greenbrook Kindergarten | | 31 Lowalde Drive | | 9401 3083 | Spring Street Kindergarten | 16 Spring Street | 9465 2092 |
| Meadowglen Primary School Kindergarten | | 3 Pommel Crescent | | 9474 4861 | Thomastown West Kindergarten | 127 Edgars Road | 9465 4923 |
| Oakbrook Kindergarten | | 36 Holroyd Drive | | 9401 1695 | **WHITTLESEA** | | |
| **LALOR** | | | | | Laurel Street Preschool – Sparkways Early Learning | 57-61 Laurel Street | 9716 2153 |
| Jacaranda Preschool – Kingsway Drive | | 90 Kingsway Drive | | 9465 1993 | Whittlesea Preschool | 92 Church Street | 9716 2405 |
| Jacaranda Preschool – Nebel Street | | 34 Nebel Street | | 9464 4723 | **WOLLERT** | | |
| Lalor East Preschool | | 186 Darebin Drive | | 9465 7564 | Barrawang Primary School Kindergarten | 1 Islington Street | 9474 4862 |
| Lalor Primary School Kindergarten | | 28 Maxwell Street | | 9450 0986 | ⚫ Early Learning Victoria Umarkoo (Wollert) | 28 Ellesmere Boulevard (open 2026) | 9057 4444 |
| Vasey Park Preschool | | 15 Vasey Avenue | | 9465 8835 | Ganbu Gulinj Kindergarten | 1. Macedon Parade | 9407 7200 |
| **MERNDA** | | | | | Kirrip Kindergarten | 135 De Rossi Blvd | 8408 6760 |
| Jindi Kindergarten and Extended Care | 48 Breadalbane Ave | | 9717 0414 | | Korin Korin Kindergarten | 20 Champions Parade | 9409 1723 |
| Mernda South Kindergarten | 2 Goulburn Street | | 8371 0570 | | Wirrigirri Kindergarten (open 2026) | 120 Saltlake Boulevard | TBA |
| Mernda Villages Kindergarten | 70 Mernda Village Drive | | 9717 6066 | | ◆ Kindergartens showing this symbol are closing for redevelopment at end of 2025, see details on next page. | | |
| ⚫ Families with children enrolled in a participating long day care centres receive an annual fee offset for kindergarten program, fees may apply. | | | | | | | |

**What happens next?**

# Letter confirming receipt of your application

Your application will be processed within 2-8 weeks of receipt depending on the year you are applying for. Current year applications will be processed within 2 weeks. You will receive one of the following letters.

* Acknowledgment letter
* Kindergarten Placement Offer letter
* Waiting List letter

If you do not receive any communication from City of Whittlesea within eight weeks of applying, please contact us.

# Parent Web Portal

A parent portal is available on **whittlesea.vic.gov.au/kinder** to view and modify the status of your application or to change your kindergarten preferences. To log in, use your child’s first given name, surname, date of birth as well as your application ID.

The first letter you receive from us will include your application ID. If you don’t have your application ID or if you want to change your contact details, email [**keo@whittlesea.vic.gov.au**](mailto:keo@whittlesea.vic.gov.au)

# Kindergarten Placement Offers/Allocations

Kindergarten placement offers are made starting in the months of July-August in the year prior to your child attending kindergarten. Applications are still accepted and processed after this date.

Offers are made according to **priority of access** criteria and then the date of application. When you receive a Kindergarten Placement Offer letter you will have a limited time to respond. You can respond online via the parent web portal, by email or by returning your Kindergarten Placement Offer letter. If there are no places available at any of your chosen preferences, you will be notified of alternative vacancies. You have the option to either remain on a waiting list or accept a placement at another kindergarten.

# Early Start Kindergarten and Pre-Prep Program

# These programs are for families who identify as Aboriginal or Torres Strait Islander, are from a refugee or asylum seeker background or the family has had contact with Child Protection.

# Early start Kindergarten: Eligible three-year-old children can access up to 15 hours per week.

# Pre-Prep Program: From 2026 eligible four-year-old children can access up to 25 hours per week.

# ⚫ Kindergartens showing this symbol offer Kindergarten programs integrated with long day care

# Families with children enrolled in these centres receive an annual fee offset. Fees may apply (depending on CCS eligibility).

# ◆ Kindergartens showing this symbol are closing for redevelopment during 2026-2027.

# Alternative site locations during redevelopments:

# Stables Kindergarten – 152 Mill Park Drive, Mill Park

# Dalton at Spring Street Kindergarten - 16 Spring St, Thomastown

# Derby Meadows Preschool - Epping Preschool 849 High St, Epping

# Immunisation – ‘No Jab, No Play’ legislation

Under the ‘No Jab, No Play’ legislation, before your child’s enrolment is confirmed with a kindergarten service, you will need to provide documentation/evidence regarding immunisation directly to the kindergarten service, see website for details. Council does not require this evidence for your kindergarten application.

# Privacy and confidentiality

Information regarding your child’s application can only be discussed with the parent/guardian listed on the application (applicant). Council will not disclose information to anyone else unless approved by the applicant. If you would like to add a secondary Parent/ Guardian contact, please include the details on this form or email [**keo@whittlesea.vic.gov**](mailto:keo@whittlesea.vic.gov) **au** with the person’s details.

# Application Policy

A copy of the ‘Kindergarten Central Application Scheme Policy’ may be viewed on the website shown below or can be provided upon request.

# For more information:

**Website:** whittlesea.vic.gov.au/kinder

**Email:** [keo@whittlesea.vic.gov.au](mailto:keo@whittlesea.vic.gov.au) **Phone:** 9217 2170

**Mail:** City of Whittlesea, Locked Bag 1, BUNDOORA MDC 3083

**Free telephone interpreter service**

131 450

