

# Three & Four-Year-Old Kindergarten Application form

To apply for kindergarten online, visit [whittlesea.vic.gov.au/kinder](http://whittlesea.vic.gov.au/kinder)



Date of birth range	Three year old kindergarten	Four year old kindergarten
Children born from January to April can attend in the year the child is eligible for or in the following year	<b>Year of attendance:</b> (Please tick box)	<b>Year of attendance:</b> (Please tick box)
01 May 2021- 30 April 2022	N/A	4 year old – 2026 <input type="checkbox"/>
01 May 2022- 30 April 2023	3 year old – 2026 <input type="checkbox"/>	4 year old – 2027 <input type="checkbox"/>
01 May 2023- 30 April 2024	3 year old – 2027 <input type="checkbox"/>	4 year old – 2028 <input type="checkbox"/>
01 May 2024- 30 April 2025	3 year old (2028) and 4 year old (2029) – apply from 01 February 2027	

## Child Details:

Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender: Male  Female  Other

Do you need an interpreter? Yes  No  Main language spoken at home: \_\_\_\_\_ Other languages: \_\_\_\_\_

Child's country of birth: \_\_\_\_\_ Is the child a twin or triplet etc.? Yes  No

## Parent/Guardian 1: (Proof of address must be in this parent's name)

This will be Council's primary contact. Council officers can only discuss the application with the parents/guardians listed on this form.

Surname: \_\_\_\_\_ Given names: \_\_\_\_\_

Current address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Post code: \_\_\_\_\_

Mobile phone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email address: \_\_\_\_\_

## Parent/Guardian 2: (optional)

This person may have access to information relating to this application. If you do not need parent 2 to access this information, please leave this section blank.

Surname: \_\_\_\_\_ Given names: \_\_\_\_\_

Mobile phone: \_\_\_\_\_ Email address: \_\_\_\_\_

## Live, Work or Study in City of Whittlesea:

Do you live in the City of Whittlesea?

Yes (please provide proof of address)

No (please provide proof of address. If you have a connection to City of Whittlesea you may submit evidence of this for priority level purposes, e.g., property ownership; or work, school, care arrangements located in this Council area).

## Kindergarten Preferences: (list at least one kindergarten, options listed on page 3)

Three year old kindergartens in preference order	Four year old kindergartens in preference order
1.	1.
2.	2.
3.	3.

## Additional needs of the child:

Is the child receiving support for developmental needs and/or do they require assistance to attend?

Yes  No (e.g. Speech therapy, early intervention, occupational therapy, NDIS support)

If yes, state program or provider: \_\_\_\_\_

Does the child have any allergies, chronic medical conditions, or diagnosis?

Yes  No If yes, provide details: \_\_\_\_\_

Does the parent/guardian have any complex medical needs that present a barrier to accessing a kindergarten program?

Yes  No If yes, specify and provide letter from doctor/specialist) \_\_\_\_\_

## OFFICE USE ONLY

- Birth notice
- Proof of address
- Concession/ Visa document

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Initials: \_\_\_\_\_

Application ID.:

Child NAR No.:

Parent NAR No.:

## Priority of Access

**IMPORTANT:** The questions below allow us to identify your child's priority for a placement and may affect the number of hours offered at kindergarten. Please ensure that you answer all questions and attach the relevant supporting document/ card (if possible). If you have any questions, contact us or add notes to the 'Additional Information' section below.

✓ **Please tick if any of the below applies to you or your child:** (provide copy of card/document if applicable)

- Health Care Card
- Pensioner Concession Card
- Refugee and Special Humanitarian Visa holders 200 to 204
- Humanitarian Concern Visa 786 or Protection Visa 866
- Bridging Visa for a Refugee/Asylum Seeker visa only
- Department of Veterans Affairs Gold or White Card
- Triplets or quadruplets or more, attending in the same year
- \*Aboriginal**
- \*Torres Strait Islander**
- \*Previously held or applying for a Refugee or Asylum Seeker visa or ImmiCard** (Please provide proof if possible)
- \*Currently in an Out of Home Care arrangement** – Foster Care or Kinship Care. Child lives with: \_\_\_\_\_
- \*Receiving or have received support from Child Protection/ Orange Door or a Family Services Agency for parenting support** e.g., Berry Street, Anglicare? (specify) \_\_\_\_\_

**\*If you ticked one of the 5 boxes directly above this line marked with this symbol \* your child will be eligible for Early Start Kindergarten/Pre prep.** Additional hours may be available for your child.

For more information visit: [www.vic.gov.au/early-start-kindergarten](http://www.vic.gov.au/early-start-kindergarten) and/or [www.vic.gov.au/preprep](http://www.vic.gov.au/preprep)

## Other Information

**Does your family have a case manager from a Centre or Agency?** Yes  No  If yes, provide details below:

Name of Centre/Agency: \_\_\_\_\_ Case manager's name: \_\_\_\_\_

Case manager's phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Are there any custody or intervention orders in place relating to your child?**

Yes  No If yes, provide a copy \_\_\_\_\_

**Has your child been attending visits with a Maternal and Child Health (MCH) Nurse?**

Yes  No

**If not, you may be contacted by the MCH service, do you agree to this?**

Yes  No

**Do you wish to receive information regarding local events, parent education and community news via email?**

Yes  No If yes, we will subscribe you to Early Years ENews, you can unsubscribe at any time via email.

**Checklist:** ✓ please tick checklist to ensure your application is complete.

- Copy of child's birth certificate** or relevant proof of age attached. Passport or Immunisation History Statement will be accepted if birth certificate is unavailable
- Copy of parent's proof of current address** attached. Name on document provided must match Parent/Guardian #1 details on application. Non-residents may choose to provide proof of property ownership /work/school or care arrangements located in this Council area for priority level purposes. A Statutory Declaration is also acceptable.
- Copy of Priority of Access card/document** (see list at the top of this page, please attach if possible).

I declare that all information provided by me is true and correct.

**Name of Parent/Legal Guardian:** \_\_\_\_\_

**Signature of Parent/Legal Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

*City of Whittlesea (Council) is committed to the responsible collection and handling of personal information. Council's Information Privacy Policy is available on request and can be viewed on Council's website. Council collects and uses personal information to provide you with the services you require. If at any time you wish to access your personal information or have a complaint in relation to privacy, please contact Council on 9217 2170.*

## How to submit this application

**Email:** [keo@whittlesea.vic.gov.au](mailto:keo@whittlesea.vic.gov.au) | **Mail:** Kindergarten Team, City of Whittlesea, Locked Bag 1, Bundoora MDC, 3083

**In person:** Council Office 25 Ferres Boulevard, South Morang

## List of centres offering Kindergarten Programs:

- ◆ Kindergartens showing this symbol are closing for redevelopment during 2026 - 2027, see details on next page.
- Long day care centres with this symbol provide kindergarten programs combined with extra hours of care. Families with children enrolled in these centres receive an annual fee offset for the kindergarten program, fees may apply.

BUNDOORA			MILL PARK		
Edward Street Preschool	1a Edward Street	0458 390 087	Blossom Park Kindergarten	59 Azalea Avenue	9404 4787
McLeans Road Kindergarten	151 McLeans Road	8467 5600	Centenary Dve Kindergarten	68 Centenary Drive	9436 7671
DONNYBROOK			● Collard Family Kindergarten	3 Development Blvd	9115 0787
Eucalyptus Pde Kindergarten	38 Eucalyptus Parade	8408 6760	● Kool Kidz Mill Park	49 Oleander Drive	8418 0703
murnong Kindergarten	34 Exhibition Way	0400 919 510	Mill Park Preschool	Rear 7 Mill Park Drive	9404 2623
DOREEN			Roycroft Kindergarten	114 Roycroft Avenue	9404 4369
● Butterflies Childcare & Early Learning Mulwala Dve	20 Mulwala Drive	8775 1370	◆ Stables Kindergarten	152 Mill Park Drive (temporary location)	9404 1419
● Butterflies Childcare & Early Learning – Orchard Rd	2-4 Orchard Road	9717 2939	The Heights Kindergarten	31 Morang Drive	9436 7744
Hazel Glen Kindergarten	65 Eminence Boulevard	9717 7565	SOUTH MORANG		
Laurimar Kindergarten	110 Hazel Glen Drive	9717 8056	Mill Park Lakes Preschool	280A Gordons Road	9437 9412
Orchard Road Kindergarten	121 Orchard Road	1300 153 332	South Morang Preschool – Reid St	75 Reid Street	9404 1855
EPPING			South Morang Preschool – Riverside	8 Doreen Rogen Way	9436 6398
◆ Derby Meadows Preschool Closed for redevelopment	17 Winchester Avenue (reopening in 2028)	N/A	The Lakes South Morang Kindergarten	180 The Lakes Boulevard	9450 0900
Epping Preschool	849 High Street	9401 1206	THOMASTOWN		
Epping North Preschool	378 Findon Road	9408 8000	Barry Road Preschool	32 Barry Road	9465 0043
● Epping North YMCA Early Learning Centre	355 Harvest Home	8371 0520	◆ Dalton Road Kindergarten Closed for redevelopment	145A Dalton Road (reopening in 2028)	N/A
Epping Views Kindergarten	15 Lyndarum Drive	8405 3227	Harbard Street Kindergarten	1 Gladstone Street	9465 8693
Galada Kindergarten	10A Forum Way	8457 0840	Spring Street Kindergarten	16 Spring Street	9465 2092
Greenbrook Kindergarten	31 Lowalde Drive	9401 3083	Thomastown West Kindergarten	127 Edgars Road	9465 4923
Meadowglen Primary School Kindergarten	3 Pommel Crescent	9474 4861	WHITTLESEA		
Oakbrook Kindergarten	36 Holroyd Drive	9401 1695	Laurel Street Preschool – Sparkways Early Learning	57-61 Laurel Street	9716 2153
LALOR			Whittlesea Preschool	92 Church Street	9716 2405
Jacaranda Preschool – Kingsway Drive	90 Kingsway Drive	9465 1993	WOLLERT		
Jacaranda Preschool – Nebel Street	34 Nebel Street	9464 4723	Barrawang Primary School Kindergarten	1 Islington Street	9474 4862
Lalor East Preschool	186 Darebin Drive	9465 7564	● Early Learning Victoria Umarkoo	28 Ellesmere Blvd	9057 4444
Lalor Primary School Kindergarten	28 Maxwell Street	9450 0986	Ganbu Gulinj Kindergarten	55 Macedon Parade	9407 7200
Vasey Park Preschool	15 Vasey Avenue	9465 8835	Kirrip Kindergarten	135 De Rossi Blvd	8408 6760
MERNDA			Korin Korin Kindergarten	20 Champions Parade	9409 1723
Jindi Kindergarten and Extended Care	48 Breadalbane Ave	9717 0414	West Wollert Kindergarten (temp name, open 2027)	63 Jardin Road	TBA
Mernda South Kindergarten	2 Goulburn Street	8371 0570	Wirrigirri Kindergarten	120 Saltlake Boulevard	8407 8629
Mernda Villages Kindergarten	70 Mernda Village Drive	9717 6066	Visit website for current list of kindergarten to choose from: <a href="http://whittlesea.vic.gov.au/kinder">whittlesea.vic.gov.au/kinder</a>		

## What happens next?

### Letter confirming receipt of your application

Your application will be processed within 2-8 weeks of receipt depending on the year you are applying for. Current year applications will be processed within 2 weeks. You will receive one of the following letters.

- Acknowledgment letter
- Kindergarten Placement Offer letter
- Waiting List letter

If you do not receive any communication from City of Whittlesea within eight weeks of applying, please contact us.

### Parent Web Portal

A parent portal is available on [whittlesea.vic.gov.au/kinder](http://whittlesea.vic.gov.au/kinder) to view and modify the status of your application or to change your kindergarten preferences. To log in, use your child's first given name, surname, date of birth as well as your application ID.

The first letter you receive from us will include your application ID. If you don't have your application ID or if you want to change your contact details, email [keo@whittlesea.vic.gov.au](mailto:keo@whittlesea.vic.gov.au)

### Kindergarten Placement Offers/Allocations

Kindergarten placement offers are made starting in the months of July-August in the year prior to your child attending kindergarten. Applications are still accepted and processed after this date.

Offers are made according to **priority of access** criteria. Beyond these priorities, offers are made according to other locally agreed criteria such as, whether you live in City of Whittlesea or have any connections to the service. When you receive a Kindergarten Placement Offer letter you will have a limited time to respond. You can respond online via the parent web portal, by email or by returning your Kindergarten Placement Offer letter. If there are no places available at any of your chosen preferences, you will be notified of alternative vacancies. You have the option to either remain on a waiting list or accept a placement at another kindergarten.

### Early Start Kindergarten and Pre-Prep Program

These programs are for families who identify as **Aboriginal or Torres Strait Islander, are from a refugee or asylum seeker background or the family has had contact with Child Protection.**

Early start Kindergarten: Eligible three-year-old children can access up to 15 hours per week.

Pre-Prep Program: From 2026, eligible four-year-old children can access up to 25 hours per week.

### ● Kindergartens showing this symbol offer Kindergarten programs integrated with long day care

Families with children enrolled in these centres receive an annual fee offset. Fees may apply (depending on CCS eligibility).

### ◆ Kindergartens showing this symbol are closing for redevelopment between 2026-2027.

Derby Meadows Preschool – closed for redevelopment during 2026 – 2027, reopening in 2028

Dalton Road Kindergarten – closed for redevelopment during 2026 – 2027, reopening in 2028

Stables Kindergarten – temporarily located at 152 Mill Park Drive, Mill Park (will reopen at 284 Childs Road, Mill Park as of 2027)

### Immunisation – 'No Jab, No Play' legislation

Under the 'No Jab, No Play' legislation, before your child's enrolment is confirmed with a kindergarten service, you will need to provide documentation/evidence regarding immunisation directly to the kindergarten service, see website for details. Council does not require this evidence for your kindergarten application.

### Privacy and confidentiality

Information regarding your child's application can only be discussed with the parent/guardian listed on the application (applicant). Council will not disclose information to anyone else unless approved by the applicant. If you would like to add a secondary Parent/Guardian contact, please include the details on this form or email [keo@whittlesea.vic.gov.au](mailto:keo@whittlesea.vic.gov.au) with the person's details.

### Application Policy

A copy of the 'Kindergarten Central Application Scheme Policy' may be viewed on the website shown below or can be provided upon request. This policy is subject to change.

### For more information:

**Website:** [whittlesea.vic.gov.au/kinder](http://whittlesea.vic.gov.au/kinder)

**Email:** [keo@whittlesea.vic.gov.au](mailto:keo@whittlesea.vic.gov.au)

**Phone:** 9217 2170

**Mail:** City of Whittlesea, Locked Bag 1, BUNDOORA MDC 3083

### Free telephone interpreter service

# 131 450

