

Works in Road Reserve Permit Application Form



City Design & Transport
City of Whittlesea
Locked Bag 1, Bundoora MDC VIC 3083

Date

Applicant details

Name Phone

Signature Email

Site address.....

Suburb Post Code

Is the proposal associated with a Planning Permit? Yes No

(If you selected Yes: please provide Planning Permit Number))

Please attach stamped Council approved plans with this application – failure to do so will delay application review.

Works in Road Reserve Permit required for:

- Crossover: New location Crossover: Widening Crossover: Infill of existing
 Stormwater/Water tapping Street Scape Works Other

Please tick if there is a nature strip tree within 2.5 metres of new crossover

Please note: if there is a Council tree in close proximity to the proposed crossover location this application will also be referred to the Parks & Open Space department for review.

- Council tree removal is not guaranteed
- It may take up to 14 days to get a response
- If tree removal(s) are approved, additional charges may apply
- After payment is processed, it may take up to 14 days for Council tree(s) to be removed
- Generally, stumps less than 100mm in diameter are left in the ground. For stumps greater than 100mm in diameter, additional charges will apply.

Please check if any service authority assets are within 1m or less of works being conducted.

The location of these assets may impact on you receiving approval. City of Whittlesea takes no responsibility of any asset damage.

Description of Proposal – including measurements/specific details

.....
.....
.....

Please note: the permit is only valid for 90 days from the date of issue and will not extend past its expiry date.

Do not submit payment with application form. Payments will only be accepted if your application form has been approved and a Works in Road Reserve Permit issued.

Sketch of proposal provided: Yes No

Council Offices
25 Ferres Boulevard
South Morang VIC 3752

Locked Bag 1
Bundoora MDC VIC 3083

Tel 03 9217 2170
Fax 03 9217 2111
TTY 133 677 (ask for 9217 2170)
Email info@whittlesea.vic.gov.au
www.whittlesea.vic.gov.au

Free Telephone Interpreter Service

عربي	9679 9871	Hrvatski	9679 9872
廣東話	9679 9857	Ελληνικά	9679 9873
Italiano	9679 9874	Türkçe	9679 9877
Македонски	9679 9875	Việt-ngữ	9679 9878
普通话	9679 9876	Other	9679 9879