



Instrument of Sub-Delegation by

The Chief Executive Officer to

Members of Council Staff

Financial

23 March 2018

Instrument of Sub-Delegation

By this instrument of sub-delegation, I, as Chief Executive Officer of Whittlesea City Council:

1. Delegate to the member of Council staff holding, acting in or performing the duties of the office or position respectively described in the Schedule to this Instrument of Delegation, the power to approve expenditure including awarding, varying or extending a contract for goods, services and works to values as set out in the Schedule.
2. Record that on the coming into force of this Instrument of Delegation all previous delegations executed by the Chief Executive Officer are revoked.
3. Declare that this Instrument of Delegation -
 - 3.1 comes into force immediately upon its execution;
 - 3.2 remains in force until varied or revoked;
 - 3.3 must be read in accordance with any guidelines or policies which Council from time to time adopts.

This Instrument of Sub-Delegation is dated 23 March 2018 and is made by the Chief Executive Officer under authority of an Instrument of Delegation authorised by Resolution of Council made on 10 October 2017 and signed by the Chief Executive Officer and Mayor on 31 October 2017.

EXECUTED by the Chief Executive Officer
Simon Overland in the presence of:



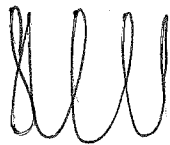
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Chief Executive Officer



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Witness

INSTRUMENT OF SUB-DELEGATION

SCHEDULE		
Position	Financial Delegation	Conditions & Limitations
Directors	\$100,000	Nil
Managers	\$ 50,000	Nil
Team Leaders	\$ 20,000	Nil
Coordinators, Supervisors & Executive Assistants	\$ 10,000	Nil
Other officers as required	\$ 1,000	Nil



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Simon Overland
Chief Executive Officer

Date: 23 / 03 / 2018

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