

Community Sub-Committee

Proposed aim and purpose statement

Aim

The Community Sub-Committee (CSC) of the Whittlesea Municipal Emergency Management Planning Committee will represent the local community voice to inform emergency planning before, during and after emergencies.

Purpose

The MEMPC agencies support the approach of shared responsibility as detailed in the State Emergency Management Plan for emergency management and will foster strong and productive relationships with community to support this work. The Community Sub-Committee will work together to identify hazards in the municipality and identify gaps in sector literacy and community knowledge and understanding of the State's emergency management arrangements. The CSC will support the aim and work of the various agencies to ensure that our communities are safer, better prepared, engaged and more resilient to face emergencies. The CSC will support community engagement activities and initiatives to help connect the MEMPC member agencies to work with community before, during and after emergencies.

The CSC will be required to:



Represent the whole of community including various ages, life stages and diversity.



Work with and incorporate the working arrangements of the established Whittlesea Township and Surrounds Community Resilience Committee.



Prepare a quarterly report and present to the MEMPC at each meeting (February, May, August and November each year).

The Whittlesea MEMPC will provide the CSC:



Induction training on the above aim and purpose and an overview of the State's Emergency Management Arrangements.



Mentoring and subject matter expert advice to all sub-committee meetings and administration, if requested, to guide agenda and minute taking at meetings.



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